

2008 Summer Computer Class Schedule

Catholic Education Ministries • 320-251-0111 • www.studio.org/cem/summerclasses • twelch@gw.studio.org

Monday, June 9th, 2008

Introduction to the Macintosh

Platform: Macintosh only
Instructor: David Mohs
Monday, June 9th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud

An introduction to Mac OS X. How to manage windows in the Finder, the Dock, and other basics of the Macintosh. Ideal for someone new to Mac OS X, whether being previously familiar with either Mac OS 9 or Microsoft Windows. This class does not cover the many applications included in Mac OS X, such as iCal and iTunes.

Tuesday, June 10th, 2008

Integrating Technology into Reading Readiness and Language Skills

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Donna Huckenpoehler
Tuesday, June 10th, 2008
9:00 AM - 12:00 PM
\$25.00

St. Augustine & St. Mary's Cathedral School, on the east side of St. Cloud

This class will present ideas for teaching reading readiness and language skills using Kid Pix, cameras, word processing programs, movie creation programs and more. There will be lots of demonstrations and as well as hands on activities.

Wednesday, June 11th, 2008

Easy Grade Pro

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Betty Schloemer
Wednesday, June 11th, 2008
9:00 AM - 12:00 PM
\$25.00

St. Augustine & St. Mary's Cathedral School, on the east side of St. Cloud

Walk through one of the easiest grading programs to use for the classroom. Many, many teachers in our diocese use it. And all of them love it! (Well, the vast majority, anyway!)

Introduction to FileMaker Pro Day 1

Platform: Windows or Macintosh (but taught on Windows)
Instructor: Tim Welch
Wednesday, June 11th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud

Learn FileMaker Pro, the award winning database, known for its ease of use given the power it provides! Three days will take you through the basics of creating databases and automating much of your work! These classes are appropriate for FileMaker Pro versions 7 through 9.

Thursday, June 12th, 2008

Introduction to FileMaker Pro Day 2

Platform: Windows or Macintosh (but taught on Windows)
Instructor: Tim Welch
Thursday, June 12th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud

Learn FileMaker Pro, the award winning database, known for its ease of use given the power it provides! Three days will take you through the basics of creating databases and automating much of your work! These classes are appropriate for FileMaker Pro versions 7 through 9.

Friday, June 13th, 2008

Introduction to FileMaker Pro Day 3

Platform: Windows or Macintosh (but taught on Windows)
Instructor: Tim Welch
Friday, June 13th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud

Learn FileMaker Pro, the award winning database, known for its ease of use given the power it provides! Three days will take you through the basics of creating databases and automating much of your work! These classes are appropriate for FileMaker Pro versions 7 through 9.

Tuesday, June 17th, 2008

Macintosh Troubleshooting

Platform: Macintosh only
Instructor: David Mohs
Tuesday, June 17th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud

The computer's not working, and you're the turn-to person in your school. Basic Macintosh troubleshooting, and dealing with problematic software. How to isolate and identify problems. Maybe even fix it too!

Wednesday, June 18th, 2008

Integrating Technology into Reading Readiness and Language Skills

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Donna Huckenpoehler
Wednesday, June 18th, 2008
9:00 AM - 12:00 PM
\$25.00

St. Augustine & St. Mary's Cathedral School, on the east side of St. Cloud

(Repeat from Tuesday, June 10th, 2008) This class will present ideas for teaching reading readiness and language skills using Kid Pix, cameras, word processing programs, movie creation programs and more. There will be lots of demonstrations and as well as hands on activities.

Thursday, June 19th, 2008

Microsoft PowerPoint Day 1

Platform: Windows or Macintosh (but taught on Windows)
Instructor: Matt VandeVoort
Thursday, June 19th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
Make a PowerPoint presentation in one day!

Network Essentials for Tech Leaders

Platform: Macintosh and Windows
Instructor: David Mohs
Thursday, June 19th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
Essential information that an elementary school's technology leader needs to know. Get familiar with IP addresses, the differences between routers and switches, and a bit about wireless networking. This class will help you understand networks, not teach you to be a network technician.

Friday, June 20th, 2008

Microsoft PowerPoint Day 2

Platform: Windows or Macintosh (but taught on Windows)
Instructor: Matt VandeVoort
Friday, June 20th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
This is the fun day where you spend more time making things move in your PowerPoint presentations.

Monday, June 23rd, 2008

Dreamweaver MX 2004 Day 1

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Tim Welch
Monday, June 23rd, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
If web design pros use a WYSIWYG (what you see is what you get) web design tool... this is probably the one they use!
Over three days we will have you designing your own web site.

Tuesday, June 24th, 2008

Dreamweaver MX 2004 Day 2

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Tim Welch
Tuesday, June 24th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
If web design pros use a WYSIWYG (what you see is what you get) web design tool... this is probably the one they use!
Over three days we will have you designing your own web site.

Wednesday, June 25th, 2008

Dreamweaver MX 2004 Day 3

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Tim Welch
Wednesday, June 25th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
If web design pros use a WYSIWYG (what you see is what you get) web design tool... this is probably the one they use!
Over three days we will have you designing your own web site.

Thursday, June 26th, 2008

Server: Workgroup Manager

Platform: Macintosh only
Instructor: David Mohs
Thursday, June 26th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
If you have an OS X Server, and need to manage accounts and preferences, this class is for you.

Monday, August 4th, 2008

Microsoft Excel Day 1

Platform: Windows or Macintosh (but taught on Windows)
Instructor: S. Del Marie Rysavy
Monday, August 4th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
(The areas covered by these three Excel classes will be driven by the needs of the students... a short questionnaire will be emailed before class begins. So what follows is a tentative description.) What a spreadsheet looks like: cells, worksheets, etc.; navigating worksheets; entering text and numbers; writing simple formulas and functions; copying and pasting; borders and shading; absolute cell reference; formatting text and numbers; doing a simple chart

Photoshop Elements 4 Day 1

Platform: Windows or Macintosh (but taught on Mac)
Instructor: Karen Meinz
Monday, August 4th, 2008
9:00 AM - 12:00 PM
\$25.00
Cathedral High School, St. Cloud
Once you get the photos off your camera (or scanned in) you will want to make collages, make files smaller, put in fancy text, and do other fun things with them. Photoshop Elements is an inexpensive program for Windows or Macintosh, and it has enough fun and practical application to warrant two days!

Tuesday, August 5th, 2008

Microsoft Excel Day 2

Platform: Windows or Macintosh (but taught on Windows)

Instructor: S. Del Marie Rysavy

Tuesday, August 5th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

(The areas covered by these three Excel classes will be driven by the needs of the students... a short questionnaire will be emailed before class begins. So what follows is a tentative description.) More functions, more on charts: types, complexity, making changes; working with ranges, lookup tables.

Photoshop Elements 4 Day 2

Platform: Windows or Macintosh (but taught on Mac)

Instructor: Karen Meinz

Tuesday, August 5th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

Once you get the photos off your camera (or scanned in) you will want to make collages, make files smaller, put in fancy text, and do other fun things with them. Photoshop Elements is an inexpensive program for Windows or Macintosh, and it has enough fun and practical application to warrant two days!

Wednesday, August 6th, 2008

Microsoft Excel Day 3

Platform: Windows or Macintosh (but taught on Windows)

Instructor: S. Del Marie Rysavy

Wednesday, August 6th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

(The areas covered by these three Excel classes will be driven by the needs of the students... a short questionnaire will be emailed before class begins. So what follows is a tentative description.) Lists (sorting, searching, form); putting Excel spreadsheets/charts in Word; mail merging data with Word; using multiple worksheets; importing/exporting data.

Thursday, August 7th, 2008

Microsoft Word for Beginner's

Platform: Windows or Macintosh (but taught on Windows)

Instructor: S. Del Marie Rysavy

Thursday, August 7th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

For those who have never really used Microsoft Word, this beginner's class is for you!

Pages: Word processor in Apple's iWork

Platform: Macintosh only

Instructor: Donna Huckenpoehler

Thursday, August 7th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

Pages is Apple's answer to Microsoft Word. In fact, you can open Word documents with Pages, and export your Pages documents into Word formats. Pages' advantage is its ease of use and stunning graphic capabilities. As AppleWorks become obsolete, iWork will replace it, and Pages is the word-processing part of that suite.

Friday, August 8th, 2008

Keynote: Apple's Answer to PowerPoint

Platform: Macintosh only

Instructor: Tim Welch

Friday, August 8th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

Keynote is Apple's answer to Microsoft PowerPoint. In fact, you can open PowerPoint presentations into Keynote, and export your presentations into PowerPoint format. Keynote's advantage comes in its graphical capabilities! As AppleWorks become obsolete, iWork will replace it, and Keynote is the slide/presentation part of that application.

Microsoft Word Advanced

Platform: Windows or Macintosh (but taught on Windows)

Instructor: S. Del Marie Rysavy

Friday, August 8th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

(The areas covered by this class will be driven by the needs of the students... a short questionnaire will be emailed before class begins. So what follows is a tentative description.) Mail Merge will be addressed along with other more advanced Word Features, like tables and graphics.

Monday, August 11th, 2008

Digital Storytelling with iLife Day 1: Camera and Computers

Platform: Macintosh only

Instructor: Karen Meinz

Monday, August 11th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

The Digital Storytelling classes will build on each other, but can be taken individually depending on your interest and need.

So many folks get a new digital camera... then what?! This class will cover that "what". This class will cover the use of a digital camera, iPhoto for processing your photos and creating projects, plus online sites where you can share your photos with your family.... and even the world. The point of all this? To tell a story, maybe even your own!

Tuesday, August 12th, 2008

Digital Storytelling with iLife Day 2: iPhoto Continued... and iTunes Too!

Platform: Macintosh only

Instructor: Tim Welch

Tuesday, August 12th, 2008

9:00 AM - 12:00 PM

\$25.00

Cathedral High School, St. Cloud

Let's do some more activities with iPhoto, and then learn iTunes! With pictures and sound, we are set for story telling. We will also use iTunes to see what stories others are telling through podcasting. The point of all this? To learn storytelling and media skills for education!

Wednesday, August 13th, 2008

Digital Storytelling with iLife Day 3: iMovie '06 (Notice 06, not 08)

Platform: Macintosh only
Instructor: Ginny Thomas
Wednesday, August 13th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud
How can we explore digital storytelling without video? This class explores the venerable... and fairly powerful... iMovie '06. It has more editing capabilities than iMovie '08, and you can download and install it for free from Apple, if you have iMovie '08 installed. The point of all this? To tell a story in education, using video!

Digital Storytelling with iLife Day 3: iMovie '08 (Yes, Version 08!)

Platform: Macintosh only
Instructor: Matt VandeVoort
Wednesday, August 13th, 2008
9:00 AM - 12:00 PM
\$25.00

Cathedral High School, St. Cloud
How can we explore digital storytelling without video? This class explores the very easy to use iMovie '08. It isn't as powerful as iMovie '06, but it is for quick video production. Let's teach storytelling using video!

Thursday, August 14th, 2008

Digital Storytelling with iLife Day 4: GarageBand

Platform: Macintosh only
Instructor: Tim Welch
Thursday, August 14th, 2008
9:00 AM - 12:00 PM
25

Cathedral High School, St. Cloud
iTunes is good for finding, importing and playing the music, sounds and speeches of others... but what if you want to record your own? This day is to tell a story via recorded audio. "BYOU" (if you have a ukulele, otherwise bring another instrument, or just yourself!). Perfect for music teachers and those who want their students to broadcast!

Friday, August 15th, 2008

Digital Storytelling with iLife Day 5: iWeb and Podcasting

Platform: Macintosh only
Instructor: Colette Wosmek and Tim Welch
Friday, August 15th, 2008
9:00 AM - 12:00 PM
25

Cathedral High School, St. Cloud
We put together a story (or two) this past week. Where is our audience? Let's make it the world with iWeb (for making an easy web page). We will also podcast our story! The point? To make our students want to do their best, knowing their work is worldwide!

Monday, August 18th, 2008

Technology in Education User's Group

Platform: Macintosh only
Instructor: Steph Pederson
Monday, August 18th, 2008
9:00 AM - 12:00 PM
Free!

St. Francis Xavier School (tentatively)
The first gathering of the User's Group! We will meet tentatively at St. Francis Xavier School in Sartell at 9 am. Then, after 3 hours of discussion, planning and demonstrations of all things we can think of, we will go out to lunch (dutch treat).

Register online or by contacting:

Tim Welch
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320-251-0111
305 - 7th Avenue North
Saint Cloud, MN 56303
www.stcdio.org/cem/summerclasses
twelch@gw.stcdio.org

Name: _____

Organization: _____

Email: _____

Address: _____

City, State, Zip: _____

Circle or List Classes you would like (we will bill your school or organization if you like):

Please call 24 hours in advance to cancel a registration